
	<p style="text-align: center;">CEN Workshop eBIZ</p> <p>jaguado@aenor.es (Workshop Secretariat) kkrzystek@cencenelec.eu (Workshop Manager) francesco.marchi@euratex.eu (Chairperson)</p>	<p>AENOR Asociación Española de Normalización y Certificación</p> 
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CEN WS/eBIZ N 6

Madrid, 2012-05-08

Draft Agenda
for the 1st meeting of CEN WS/eBIZ Project Team
on Thursday, May 22th, 2012 in Brussels

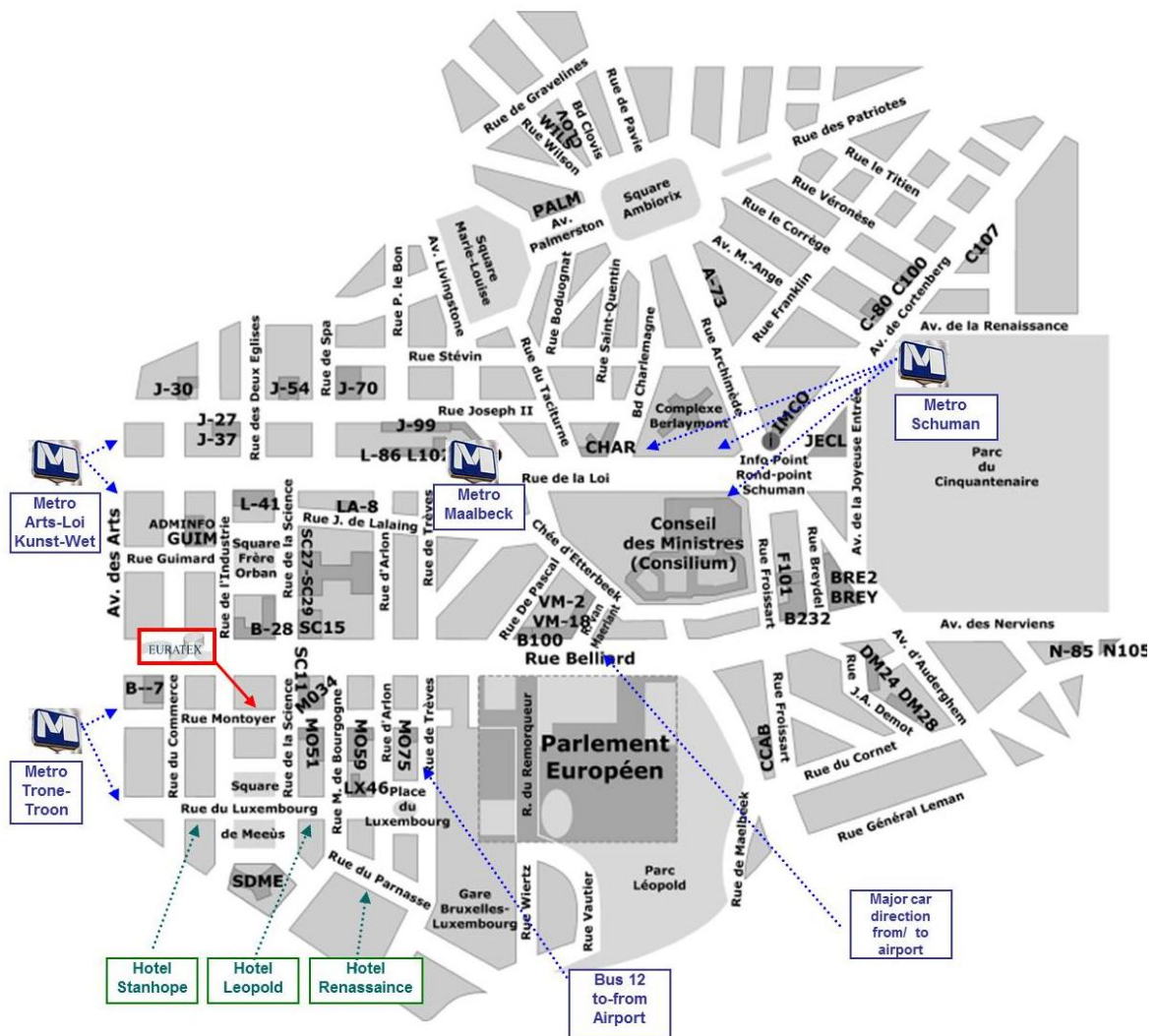
Time:	Thursday, May 22 th , 2012, starting at 10:00h and finishing at 16:00 h
Location:	EURATEX headquarters http://www.euratex.eu/ 24, Rue Montoyer B-1000 Brussels
Hosts:	Mauro Scalia, mauro.scalia@euratex.eu
Registration:	Please confirm attendance by email to jaguado@aenor.es before 18 th May

<i>Start</i>	<i>Timing</i>	<i>Subject</i>	<i>Moderator / Speakers</i>
10.00	10'	1 Opening 1.1 Welcome address, 1.2 Meetings objectives, 1.3 Approval of the agenda.	EURATEX
10.10	35'	2 Experts & participants , or how we work together Overview of experts roles as of Business collaboration experts-participants; join discussion and agreement among all attendees.	EURATEX, all
10.45	15' 10' +	3 Background Overview of the eBIZ Reference Architecture; questions from the floor.	Expert 4
11.10	80'	4 Task 1 Gap Analysis 4.1 Performing the Task, details from the task-coordinator, proposal of operational procedures in the tasks, Experts view and joint discussion	Expert 1, all
12.30	10'	4.2 Morning Wrap up	EURATEX
12.40	40'	Lunch	
13.20	80'	5 Task 3 Communication Performing the Task, details from the task-coordinator, proposal of operational procedures in the tasks, Experts view and joint discussion	Expert 5, all

14.40	20'	7 Secretariat matters Clarifications, requirements and questions about any secretariat-relevant matter.	All, AENOR
15.00	30'	6 Any other business. Any experts' point, suggestions, comments on non-agenda items and towards the Workshop success.	all
15.30	30'	AOB, afternoon Wrap up, conclusions and next meeting	

Expected meeting ends at **16.00** hours

Logistic details



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